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**Global Development Awards Competition**

**Japanese Award for Most Innovative Development Project (MIDP) 2021**

**GRANT APPLICATION FORM**

All submissions must use this template. Any proposal submission not based on this template will not be considered on top of the version submitted on the online platform.

* Applicants must indicate the theme under which the proposal is being submitted. Submissions that do not fall within one of the three competition sub-themes will not be considered.
* Complete and submit all sections of this template (including a budget narrative).
* If available, please submit the executive summary of an external, independent evaluation.
* Please append a list of organizations participating in the project and their respective contributions.
* The project must be conducted between March 2022 and March 2024; this will include writing and presentation of the final report.
* The entire proposal should not exceed 20 pages – excluding cover page, table of contents, references, administrative information and details of the project team. Additional information can be provided in annexes.
* The document should be A4 page formatting, 11-point font, Calibri, one-inch margins.
* Proposals must be submitted in English language.

Once the proposal is fully completed, please submit it as electronic file to the online submission platform which you can access from [www.gdn.int/awards2021/apply](http://www.gdn.int/awards2021/apply)

If you are not able to submit your application through the website, or for any other question, please contact us at [awards@gdn.int](mailto:awards@gdn.int) with the subject line “2021 MIDP Award”.

# General Information

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| **Proposal Basic Information** | | |
| Title of the proposed project |  | |
| Theme  (please indicate with an ‘X’) | *Theme 1: Universal health coverage and COVID* |  |
| *Theme 2: Community-driven Climate-related Disaster Risk Reduction in Rural Areas* |  |
| *Theme 3: Quality urban infrastructure and community driven governance* |  |
| Year of beginning of the project implementation | *The proposal must target a project which is ongoing and started before 1st June 2020.* | |
| Current project location | *Country(ies), region(s), area(s) that have been covered by the ongoing project.* | |
| Proposed project location | *If the project aims to expand the current location.* | |
| Main beneficiaries | *Characteristics of the targeted beneficiaries and the key challenges they face; number of direct beneficiaries receiving grant inputs in terms of individuals, villages, householders or groups.* | |
| Duration of proposed activities |  | |
| Name of the implementing organization | *The organization is the NGO, CSO or organization that will be responsible for administering the project, overseeing the implementation of activities and for monitoring and reporting.* | |
| Name of Project Director (PD) |  | |
| Institution where the PD is based  (if applicable) |  | |

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| **How did you hear about the Competition?**  *Choose as many options as necessary* | | | |
| University/Institution notice board |  | Facebook |  |
| Conferences |  | Twitter |  |
| Friend/ colleague |  | Google |  |
| GDN email |  | LinkedIn |  |
| GDN website |  | SSRN |  |
| GDNews (GDN Newsletter) |  | EPW |  |
| Newspapers |  | Devex |  |
| Journals |  | Devnet |  |
| Newsletters (Other than GDN's) |  | Other sources – please specify |  |

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| **Contact details for the purpose of the Project** | |
| Contact person for the Project |  |
| Postal address |  |
| Contact person’s email address(es) |  |
| Contact person’s phone number(s) |  |
| Fax number (including country code) |  |
| Website |  |

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| **Excluded activities**  *Does the project you are currently submitting include any of the following activities? Please read attentively the list and mark as YES/NO/MAYBE* | |
| Activities that cause involuntary resettlement or cause adverse negative impact on income generating activities/livelihood resources. |  |
| Activities which will involve any kind of forceful evictions of people. |  |
| Activities/processes which will involve use of highly toxic and/or banned chemicals, including pesticides |  |
| Activities that involve child workers and/or forced labor, including activities that cause or lead to child abuse, child labor exploitation or human trafficking; No child under the age of 14 should work on the construction, rehabilitation or maintenance of a subproject. Children between ages 14-18 will not be employed or engaged in connection with the project in a manner that is likely to be hazardous or interfere with the child’s education or be harmful to the child’s health or physical, mental, spiritual, moral and social development. |  |
| Involve development of new settlements or expansion of existing settlements in critical habitats, protected areas or areas proposed for certain levels of national protection (e.g., reserved forests), including cutting of trees for commercial activities. |  |
| Entail the purchase or use of illegal/illicit drugs, military equipment or other potentially dangerous materials and equipment, including chain saws, pesticides; insecticides; herbicides; asbestos (including asbestos-containing materials); or other investments detrimental to livelihoods including cultural resources. |  |
| Processes/technologies that will discharge highly polluted processed water, emit toxic fumes and noxious odor exceeding the national emission standards or the World Bank Group Environment, Health and Safety Guidelines (EHSG) |  |
| Activities that will produce wastewater that will not be possible and viable for on-site treatment. |  |
| Activities which involve works related to religious and political infrastructure |  |
| Activities which involve the purchase of equipment for government agencies; |  |

*Any change in the addresses, phone numbers, fax numbers and in particular e-mails, must be notified in writing to GDN. GDN will not be held responsible in case it cannot contact an applicant.*

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| **Summary of the project proposal**  *Max 400 words* |
| *Guiding questions*   * *Accurately summarize the overall context, rationale and relevance of the project.* * *Describe the importance of the project within the development context of the selected competition sub-theme.* * *What will be the principal outcome of the proposed project?* * *Briefly list the specific interventions that the proposal is requesting funding for.* |
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# Section 1: Proposal information

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| **Social impact**  *Max 600 words* |
| *Guiding questions*   * *What development idea is this project addressing?* * *What are the key characteristics of specific development issues, within the context of the selected competition sub-theme?* * *How does the organization assess the overall impact? What monitoring and evaluation methods are in place to assess progress and achievements?* * *Does it provide any form of capacity building? Does it empower people and if yes, how?* |
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| **Innovative aspect of the project**  *Max 500 words* |
| *Guiding questions*   * *How is the project different from other existing approaches?* * *Does the approach come from a bottom-up partnership engaging local organizations, community associations or local governments?* * *Does it reflect a participatory design with the targeted beneficiaries?* |
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| **Environmental impact**  *Max 500 words* |
| *Guiding questions*   * *What are the main foreseen impacts of your project on the environment?* * *What risks, linked to the exploitation or impact on the environment, do you identify? For each risk identified, please explain your mitigation strategy.* * *Is the project team aware of the* [*WB Environmental and Social Framework’s (ESF)*](https://www.worldbank.org/en/projects-operations/environmental-and-social-framework) *the project will need to comply with?* |
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| **Objective, activities and measurable results**  *Max 600 words* |
| *Guiding questions*   * *Describe the overall goal(s) of the project.* * *Describe the project activities and methods to implement them. Feel free to outline a list of activities to reach the expected results.* * *Highlight the innovative features of the approach.* * *Detail the clear and measurable results having a direct impact on improving individuals’ or communities’ well-being and/or livelihoods. Feel free to outline a list of indicators to measure the achievement of expected results.* |
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| **Current state of the project**  *Max 500 words* |
| *Guiding questions*   * *Referring to the current state of your ongoing project, what are the outcomes and achievements to date?* * *Has the targeted population demonstrated skill development or an increased willingness to learn new skills?* * *How will the additional funds provided by this award be utilized to further the achievement of the project’s objective?* |
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| **Scope for replication and scaling up**  *Max 500 words* |
| *Guiding questions*   * *Does the project have potential for replication in other countries / regions / sectors / cultures?* * *What are the implications and costs of replicating / scaling up the project?* * *Does the project have potential to have a large-scale development impact?* |
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| **Cost effectiveness**  *Max 500 words* |
| *Guiding questions*   * *What are the measurable outcomes in comparison to the cost of the project?* * *Has the project cost more or less than what was initially planned? Compare the project’s progress to date against its initial costing schedule. What has been the total cost of the project to date?* * *Are the project’s outputs and outcome to date achieved in the most cost-effective way? Could they have been achieved with lower associated costs?* |
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| **Sustainability**  *Max 500 words* |
| *Guiding questions*   * *Is the development impact of the project sustainable in the long run?* * *Does the organization have the capacity to sustain the results of the project?* * *Has the project generated local ownership? Or is there a plan to transfer ownership?* |
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| **Ownership and management of the project**  *Max 500 words* |
| *Guiding questions*   * *Does the project utilize participatory approaches for implementation, monitoring or evaluation?* * *To what extent will the beneficiary be able to sustain the benefits arising from the project activities by themselves, once the project has been completed?* |
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# Section 2: Budget

This section comprises two budgets:

1. the annual budget of the current project
2. the proposal to use the Award for the project

**Current annual budget**

Project managers are required to provide the current annual budget of the project in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Details** | **Cost (US $)** | | **Total (US $)** |
|  | | | | |
| **Personnel** | | | | |
| International Professionals |  |  | |  |
| National Professionals |  |  | |
| Consultants |  |  | |
| Administrative Personnel |  |  | |
| Others (please specify) |  |  | |
| **Total Personnel** | | | | **$** |
|  | | | | |
| **Travel** | | | | |
| (indicate line items) |  |  | |  |
|  |  |  | |
|  |  |  | |
| **Total Travel** | | | | **$** |
|  | | | | |
| **Contractual Services** | | | | **$** |
| (indicate line items) |  | |  |  |
|  |  | |  |  |
| **Total Contractual Services** | | | | **$** |
|  | | | | |
| **Meetings and Training** | | | | |
| Fellowships |  | |  |  |
| Seminars, workshops, training |  | |  |  |
| Others (please specify) |  | |  |  |
| **Total Meetings and Training** | | | | **$** |
|  | | | | |
| **Supplies** | | | | |
| (indicate line items) |  | |  |  |
|  |  | |  |  |
| **Total Supplies** | | | | **$** |
|  | | | | |
| **Equipment** | | | | |
| IT Equipment |  | |  |  |
| Transport Equipment |  | |  |  |
| Other Acquisitions |  | |  |  |
| **Total Equipment** | | | | **$** |
|  | | | | |
| **Other Costs** | | | | |
| Rental |  | |  |  |
| Institutional Overheads |  | |  |  |
| (indicate line items) |  | |  |  |
| **Total Other Costs** | | | | **$** |
|  | | | | |
| **Total Direct Costs** | | | | **$** |
| **Indirect Costs** | | | | **$** |
|  | | | | |
| **Total Project Cost** | | | | **$** |

**Budget proposal**

Project managers are required to provide a budget proposal in the table below, and a brief narrative to explain it. All expected costs including data collection, travel and equipment must be included. Please note that participation in conferences will not be funded through the proposed funding.

**Note**: Budget should be planned according to the two-1st prize money of USD 20,000. The 2nd prize winners will be requested to revise its budget and adapt to the prize money of USD 5,000.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Details** | **Cost (US $)** | | **Total (US $)** |
|  | | | | |
| **Personnel** | | | | |
| International Professionals |  |  | |  |
| National Professionals |  |  | |
| Consultants |  |  | |
| Administrative Personnel |  |  | |
| Others (please specify) |  |  | |
| **Total Personnel** | | | | **$** |
|  | | | | |
| **Travel** | | | | |
| (indicate line items) |  |  | |  |
|  |  |  | |
|  |  |  | |
| **Total Travel** | | | | **$** |
|  | | | | |
| **Contractual Services** | | | | **$** |
| (indicate line items) |  | |  |  |
|  |  | |  |  |
| **Total Contractual Services** | | | | **$** |
|  | | | | |
| **Meetings and Training** | | | | |
| Fellowships |  | |  |  |
| Seminars, workshops, training |  | |  |  |
| Others (please specify) |  | |  |  |
| **Total Meetings and Training** | | | | **$** |
|  | | | | |
| **Supplies** | | | | |
| (indicate line items) |  | |  |  |
|  |  | |  |  |
| **Total Supplies** | | | | **$** |
|  | | | | |
| **Equipment** | | | | |
| IT Equipment |  | |  |  |
| Transport Equipment |  | |  |  |
| Other Acquisitions |  | |  |  |
| **Total Equipment** | | | | **$** |
|  | | | | |
| **Other Costs** | | | | |
| Rental |  | |  |  |
| Institutional Overheads |  | |  |  |
| (indicate line items) |  | |  |  |
| **Total Other Costs** | | | | **$** |
|  | | | | |
| **Total Direct Costs** | | | | **$** |
| **Indirect Costs** | | | | **$** |
|  | | | | |
| **Total Project Cost** | | | | **$** |

|  |
| --- |
| **Budget narrative**  *Max 400 words* |
| *Guiding questions*   * *Provide a brief narrative to explain the above budget.* * *Link the use of funds to the project output described in the discussion of project activities.* * *Explain the proposed allocation of funds to the various project activities.* |
| Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna. Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Proin pharetra nonummy pede. Mauris et orci.  Aenean nec lorem. In porttitor. Donec laoreet nonummy augue. Suspendisse dui purus, scelerisque at, vulputate vitae, pretium mattis, nunc. Mauris eget neque at sem venenatis eleifend. Ut nonummy. Fusce aliquet pede non pede. Suspendisse dapibus lorem pellentesque magna. Integer nulla.  Donec blandit feugiat ligula. Donec hendrerit, felis et imperdiet euismod, purus ipsum pretium metus, in lacinia nulla nisl eget sapien. Donec ut est in lectus consequat consequat. Etiam eget dui. Aliquam erat volutpat. Sed at lorem in nunc porta tristique. Proin nec augue. Quisque aliquam tempor magna. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.  Nunc ac magna. Maecenas odio dolor, vulputate vel, auctor ac, accumsan id, felis. Pellentesque cursus sagittis felis. Pellentesque porttitor, velit lacinia egestas auctor, diam eros tempus arcu, nec vulputate augue magna vel risus. Cras non magna vel ante adipiscing rhoncus. Vivamus a mi. Morbi neque. Aliquam erat volutpat. Integer ultrices lobortis eros.  Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Proin semper, ante vitae sollicitudin posuere, metus quam iaculis nibh, vitae scelerisque nunc massa eget pede. Sed velit urna, interdum vel, ultricies vel, faucibus at, quam. Donec elit est, consectetuer eget, consequat quis, tempus quis, wisi. In in nunc. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos hymenaeos. Donec ullamcorper fringilla eros. Fusce in sapien eu purus dapibus commodo. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.  Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna. Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Proin pharetra nonummy pede. Mauris et orci.  Aenean nec lorem. In porttitor. Donec laoreet nonummy augue. Suspendisse dui purus, scelerisque at, vulputate vitae, pretium mattis, nunc. Mauris eget neque at sem venenatis eleifend. Ut nonummy. Fusce aliquet pede non pede. Suspendisse dapibus lorem pellentesque magna. Integer nulla. |

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| **Sources of funding** | | | |
| *List here the sources and amount of funding received or applied of the action or part of the action for its functioning during the same financial year as well as any other funding received or applied for the same action.* | | | |
| **Source** | **Amount** | **Status**  ***(applied for or awarded)*** | **Time period** |
|  |  |  |  |
|  |  |  |  |
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# Section 3: Timeline

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Please fill in the below action plan, including activities and applicable outputs / deliverables / milestones. Shade cells in the right-side timeline to indicate the estimated duration of each activity. “M1” stands for Month 1, “M2” stands for Month 2, etc. Add as many rows as needed, and feel free to adapt the action plan to the specific structure of your project.* | | | | | | | | | | | | | | | |
|  | | | **Year 1** | | | | | | | | | | | | |
| **Activities** | **Outputs / deliverables / milestones** | | **Semester 1** | | | | | | **Semester 2** | | | | | |
| **M1** | **M2** | **M3** | **M4** | **M5** | **M6** | **M7** | **M8** | **M9** | **M10** | **M11** | **M12** |
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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | | **Year 2** | | | | | | | | | | | | | |
|  |  | | **Semester 3** | | | | | | | **Semester 4** | | | | | |
|  |  | | **M13** | | **M14** | **M15** | **M16** | **M17** | **M18** | **M19** | **M20** | **M21** | **M22** | **M23** | **M24** |
|  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |
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# Section 4: Administrative information

|  |  |
| --- | --- |
| **Identity** | |
| Full official name of the organization |  |
| Website of the Organization |  |
| Registration Number (or equivalent) |  |
| Date of Registration |  |
| Place of Registration |  |
| Official address of Registration |  |
| Country of Registration |  |

|  |  |
| --- | --- |
| **Profile** | |
| Legal status |  |
| Profit-Making | □ Yes  □ No |
| NGO | □ Yes  □ No |
| Value based | □ Political  □ Religious  □ Humanistic  □ Neutral |
| Is your organisation linked with another entity? | □ Yes, parent entity:  □ Yes, controlled entity(ies)  □ Yes, family organization / network entity[[1]](#footnote-1)  □ No, independent |

# Section 5: Details of the Project Team

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Director (PD)** | | | |
| First name |  | Last name |  |
| Designation |  | Telephone |  |
| Organization |  | Fax |  |
| Address |  | | |
| Country of Residence |  | Country of Citizenship |  |
| Date of birth |  | Gender |  |
| E-mail |  | | |
| Website |  | | |
| Role in the research and key responsibilities |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Team member** | | | |
| First name |  | Last name |  |
| Designation |  | Telephone |  |
| Organization |  | Fax |  |
| Address |  | | |
| Country of Residence |  | Country of Citizenship |  |
| Date of birth |  | Gender |  |
| E-mail |  | | |
| Website |  | | |
| Role in the research and key responsibilities |  | | |

\*Add team members if needed (copy the above table for each additional member in the team).

# Impact of the Pandemic

|  |
| --- |
| *Analysis of risks for the proposed work linked to existing restrictions to movement and other restrictions linked to pandemic response in the relevant geographical areas.* |
|  |

1. E.g. confederation / federation /alliance [↑](#footnote-ref-1)