



GDN's Applicant and Grantee Portal

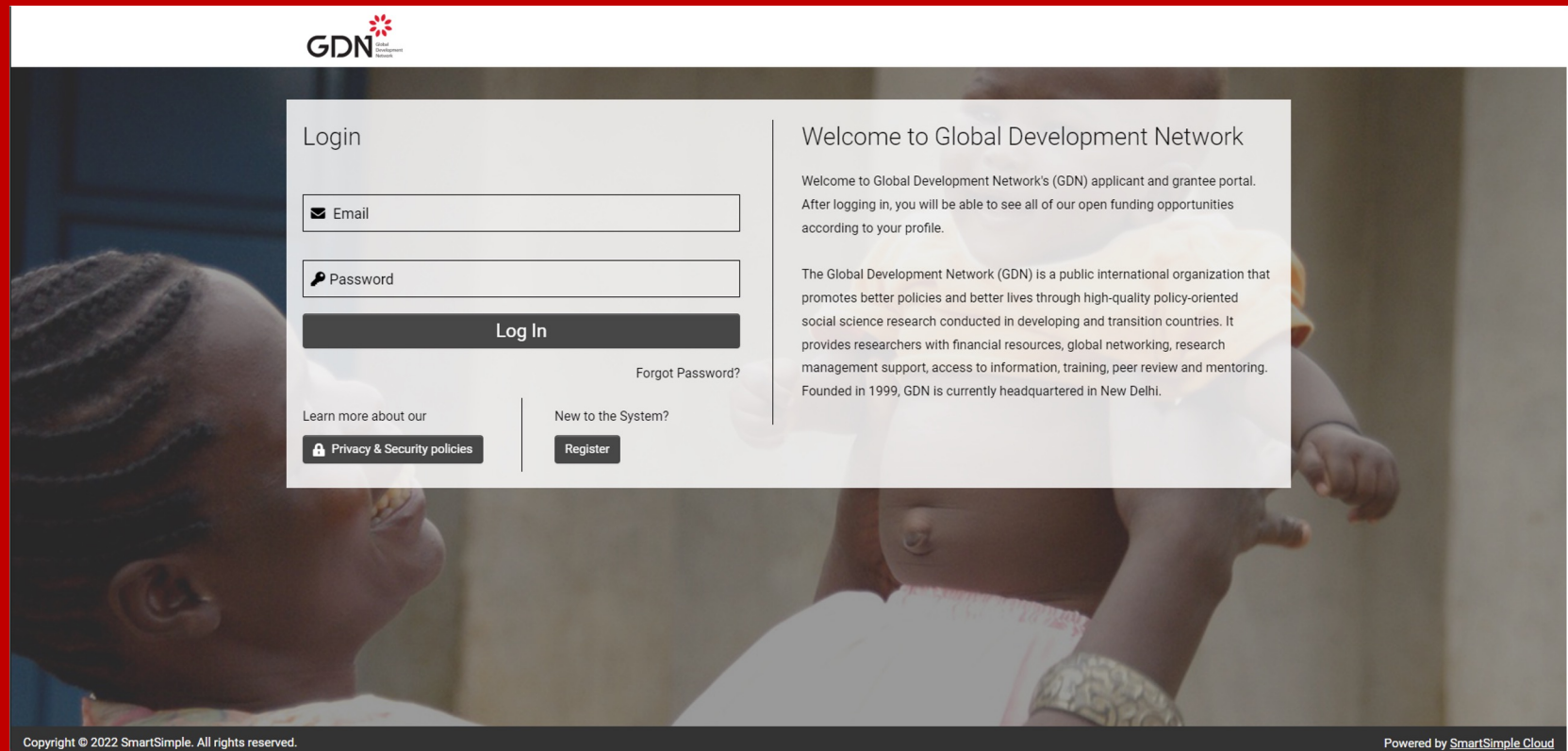
How to register and submit an application for the 2024 Global Development Awards Competition (GDAC)

Local Research for Better Lives

Applicant and Grantee Portal

Access to the portal
Registration per type of application

Access the Applicant and Grantee Portal



GDN
Global
Development
Network

Login

Email

Password

Log In

[Forgot Password?](#)

Learn more about our [Privacy & Security policies](#)

New to the System? [Register](#)

Welcome to Global Development Network

Welcome to Global Development Network's (GDN) applicant and grantee portal. After logging in, you will be able to see all of our open funding opportunities according to your profile.

The Global Development Network (GDN) is a public international organization that promotes better policies and better lives through high-quality policy-oriented social science research conducted in developing and transition countries. It provides researchers with financial resources, global networking, research management support, access to information, training, peer review and mentoring. Founded in 1999, GDN is currently headquartered in New Delhi.

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Go to www.gdn.int/gdac/2024/apply

This is the layout of the landing page of the Portal
Note that you will either Login or Register from this

Registration Options

I am applying as:

Non – Profit Organization

I am starting an application on behalf of my organization for an institutional grant

MIDP Reviewers

I am starting an application on behalf of my organization or a team of individuals for the role of MIDP Reviewer

Individuals

I am applying for an individual grant or to join an application started by my team members or to be an ORD Reviewer

Choose the correct profile

The first step of the registration process is to select under which role your registration will be associated with

Note that you if your application is for MIDP (Non-Profit Organization) or MIDP reviewer, only lead would register with that option and all others would register as Individuals (ORD, ORD Reviewers, Collaborators)

Registration Options

I am applying as:

Non – Profit Organization

I am starting an application on behalf of my organization for an institutional grant

MIDP Reviewers

I am starting an application on behalf of my organization or a team of individuals for the role of MIDP Reviewer

Individuals

I am applying for an individual grant or to join an application started by my team members or to be an ORD Reviewer

Select Non-Profit Organization

Only the person starting the application shall register as Non-Profit Organization

Note that all other team members will be added as “Collaborators” of the proposal and will receive an invitation from the application (see details later on this document)



Registration Options

I am applying as:

Non – Profit Organization

I am starting an application on behalf of my organization for an institutional grant

MIDP Reviewers

I am starting an application on behalf of my organization or a team of individuals for the role of MIDP Reviewer

Individuals

I am applying for an individual grant or to join an application started by my team members or to be an ORD Reviewer

Select MIDP Reviewers

Only the person starting the application shall register as MIDP Reviewers
Note that all other team members will be added as “Collaborators” of the proposal and will receive an invitation from the application (see details later on this document)

MIDP Reviewer organization search

Non-Profit Organization search

Non – Profit Organization Information

Already have an account? [Login](#)



Instructions

Enter the name of your organisation. As you start typing a name, our database will suggest a match then click on the name. If you can't find your organisation, click [here](#) to add it.

* Organization Name

Contact Information

* First Name

* Last Name

Job Title

Look for your organization

If your organization exists on our database, once you enter its name in the box **highlighted in green**, you will only have to provide the remaining details about the individual starting the application

If not, the organization first needs to be created following the link in the text **highlighted in orange**

MIDP Reviewer organization search

Non-Profit Organization search

Non – Profit Organization Information

Already have an account? [Login](#)

i **Instructions**

Enter the name of your organisation. As you start typing a name, our database will suggest a match then click on the name. If you can't find your organisation, click [here](#) to add it.

*** Organization Name**

Organization Name: Save the whales
City: dsal,fkjas
State: GU
Zip Code: 56564

Organization Name: Tyler's Save the Whales Foundation
City: Toronto
State: NU
Zip Code: K0K 3H8

Available organizations

As soon as you start typing, a drop down list of registered organizations will appear. If the organization you are looking for is present, select it and the information pertaining to it will automatically be filled.

If not, then proceed to create the organization and keep in mind the details requested are announced on the respective Call/ToR.

ORD Reviewer registration

ORD Registration

Registration Options

I am applying as:

Non – Profit Organization

I am starting an application on behalf of my organization for an institutional grant

MIDP Reviewers

I am starting an application on behalf of my organization or a team of individuals for the role of MIDP Reviewer

Individuals

I am applying for an individual grant or to join an application started by my team members or to be an ORD Reviewer

Select Individuals

ORD Applications

Only the person starting the application shall register from the main page, all other team members will be added as “Collaborators” of the proposal and will receive an invitation (see details later on this document)

ORD Reviewers

You shall register as an individual

User Portal

Sections and navigation

APPLICATIONS

Funding Opportunities - Grants you are eligible to apply for

In Progress - Draft applications you have begun but are not yet submitted

Revisions Requested - Submitted applications that require more information or further edits (*Comments from GDN/Reviewers are provided for your guidance*)

Under Review - Submitted applications that are currently under review by GDN

Submitted - Finalized applications that have either been approved or declined

2

Funding Opportunities

2

In Progress

0

Revisions Requested

0

Under Review

1

Submitted

COLLABORATION FORMS AND APPLICATIONS

Action Required - Pending collaborator forms requiring your completion

Applications - Applications you are associated with and able to edit and collaborate on

0

Action Required

0

Applications

Get familiar with the different sections

If you are the **main applicant (started the application)**, the section highlighted in orange is for you.

If you join the portal after being invited as a **collaborator**, the section highlighted in green is for you.

APPLICATIONS

Funding Opportunities - Grants you are eligible to apply for

In Progress - Draft applications you have begun but are not yet submitted

Revisions Requested - Submitted applications that require more information or further edits (*Comments from GDN/Reviewers are provided for your guidance*)

Under Review - Submitted applications that are currently under review by GDN

Submitted - Finalized applications that have either been approved or declined

2

Funding Opportunities

2

In Progress

0

Revisions Requested

0

Under Review

1

Submitted

Get familiar with the different sections

As the owner of the application, you will be able to know in which stage it is as per the description provided.

Keep in mind you will only be allowed to submit or be associated with one application!

COLLABORATION FORMS AND APPLICATIONS

Action Required - Pending collaborator forms requiring your completion

Applications - Applications you are associated with and able to edit and collaborate on

0

Action Required

0

Applications

Get familiar with the different sections

As a collaborator, make sure that any item under “Action Required” is addressed. It is probably an indication that you have not filled and submitted the “Collaborator Form” to an application you were invited and accepted to be part of.

You may check the status or edit your application, when possible, under “Applications”.

Keep in mind that if you do not fill the “Collaborator form” ahead of the deadline of the respective call, it can be excluded at the Eligibility Screening stage.

FUNDING OPPORTUNITIES

Search: [] 1-2 of 2 < >

Opportunity Details	Deadline	
Japanese Award for Outstanding Research on Development (ORD)	28/07/2022 12:00 AM	Apply Now
ORD Reviewers	31/07/2022 12:00 AM	Apply Now

Press “Funding Opportunities” from user Portal

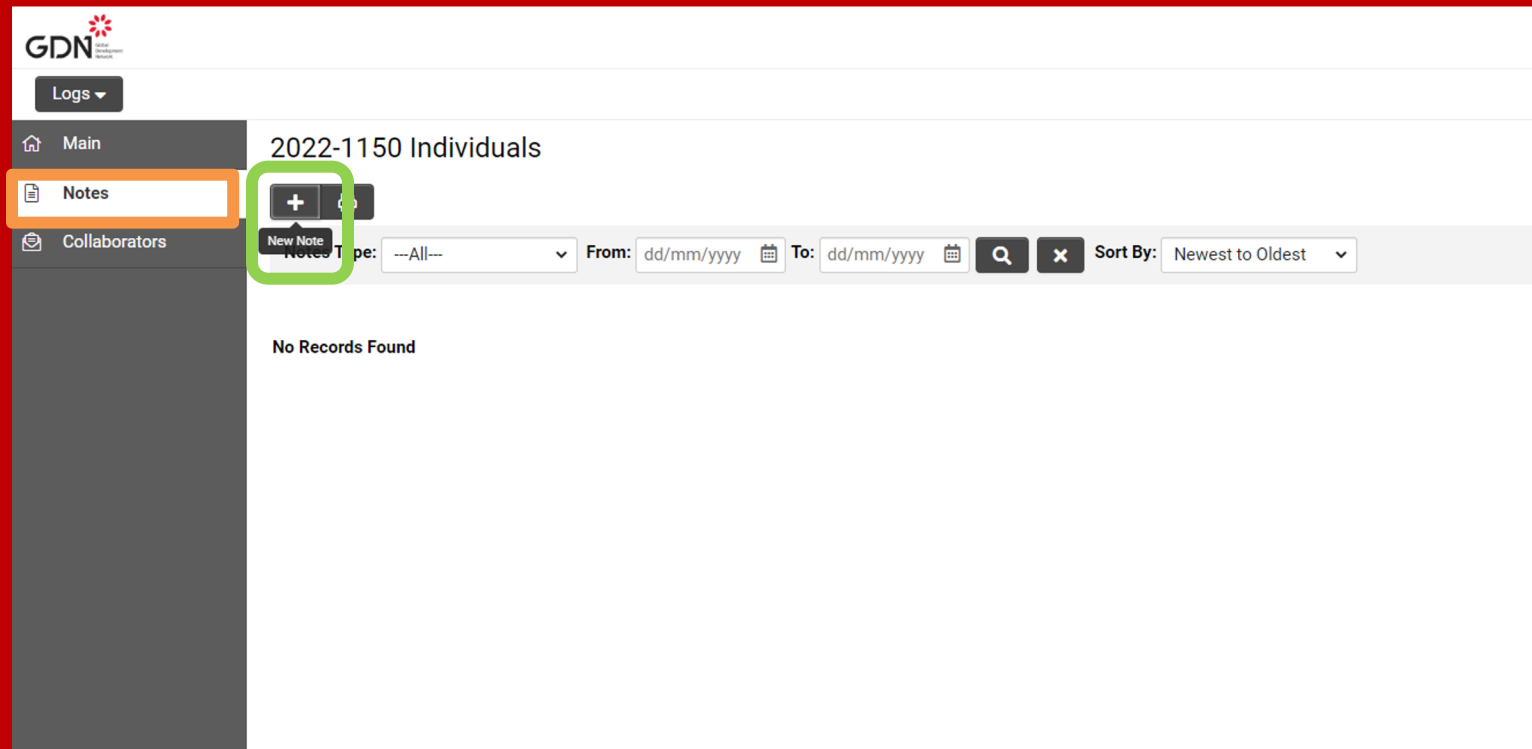
You will see all open opportunities according to your profile:

- Individuals - ORD and ORD Reviewers
- MIDP Reviewer – MIDP reviewer application for the main applicant
- Non-Profit Organization – MIDP application for the main applicant

Note that all other team members will be added as “Collaborators” of the proposal and will receive an invitation from the application (see details later on this document)

Interaction with GDN

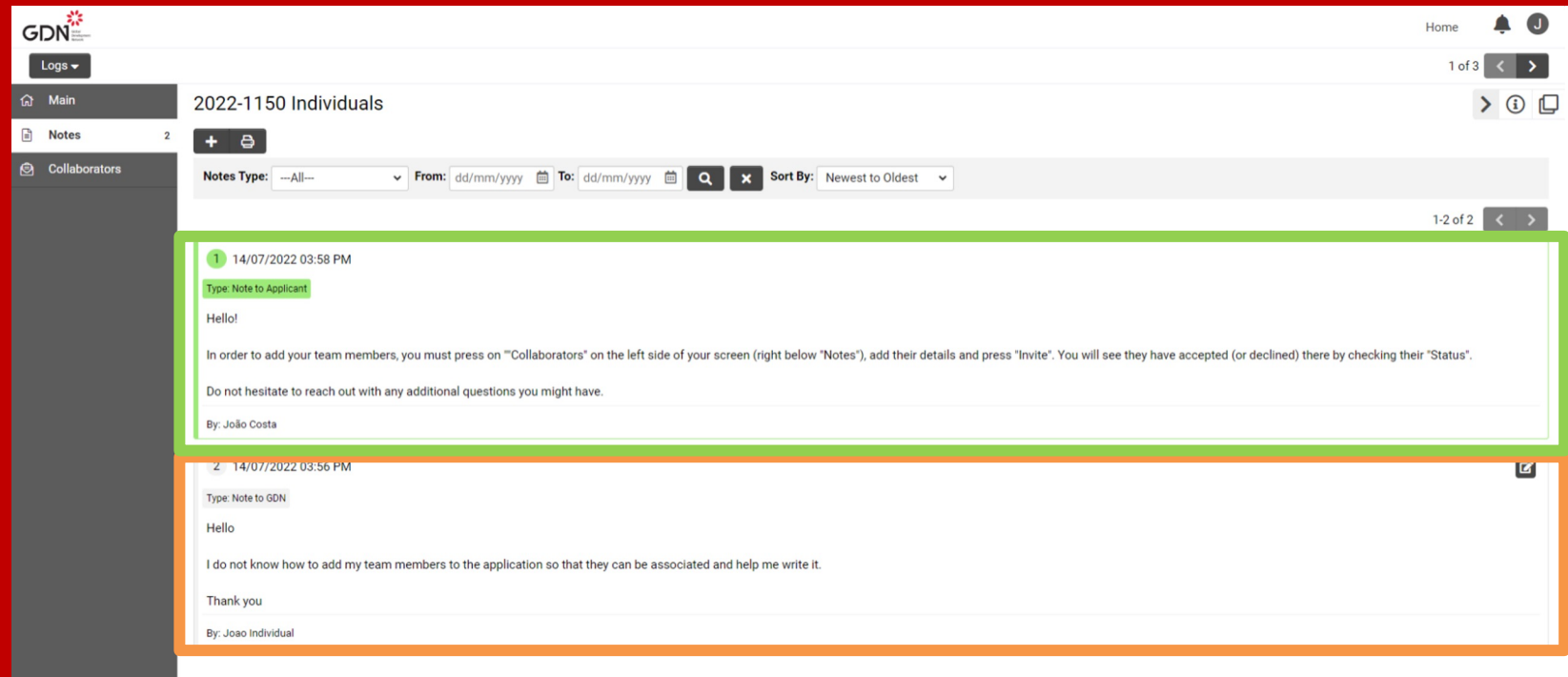
Notes



Reach out to GDN

If you need to reach out to GDN you can either send an email or go to to “Notes” (highlighted in orange) and then press “+” to add a new note (highlighted in green)

GDN will receive a notification and will reply on the platform



The screenshot shows the GDN 'Notes' interface for the user '2022-1150 Individuals'. The interface includes a sidebar with 'Main', 'Notes' (2), and 'Collaborators'. The main content area displays a list of notes with search and sort filters. Two notes are visible:

- Note 1 (highlighted in green):** Sent on 14/07/2022 03:58 PM. Type: Note to Applicant. Content: "Hello! In order to add your team members, you must press on 'Collaborators' on the left side of your screen (right below 'Notes'), add their details and press 'Invite'. You will see they have accepted (or declined) there by checking their 'Status'. Do not hesitate to reach out with any additional questions you might have. By: Joao Costa".
- Note 2 (highlighted in orange):** Sent on 14/07/2022 03:56 PM. Type: Note to GDN. Content: "Hello I do not know how to add my team members to the application so that they can be associated and help me write it. Thank you By: Joao Individual".

Interact with GDN - example

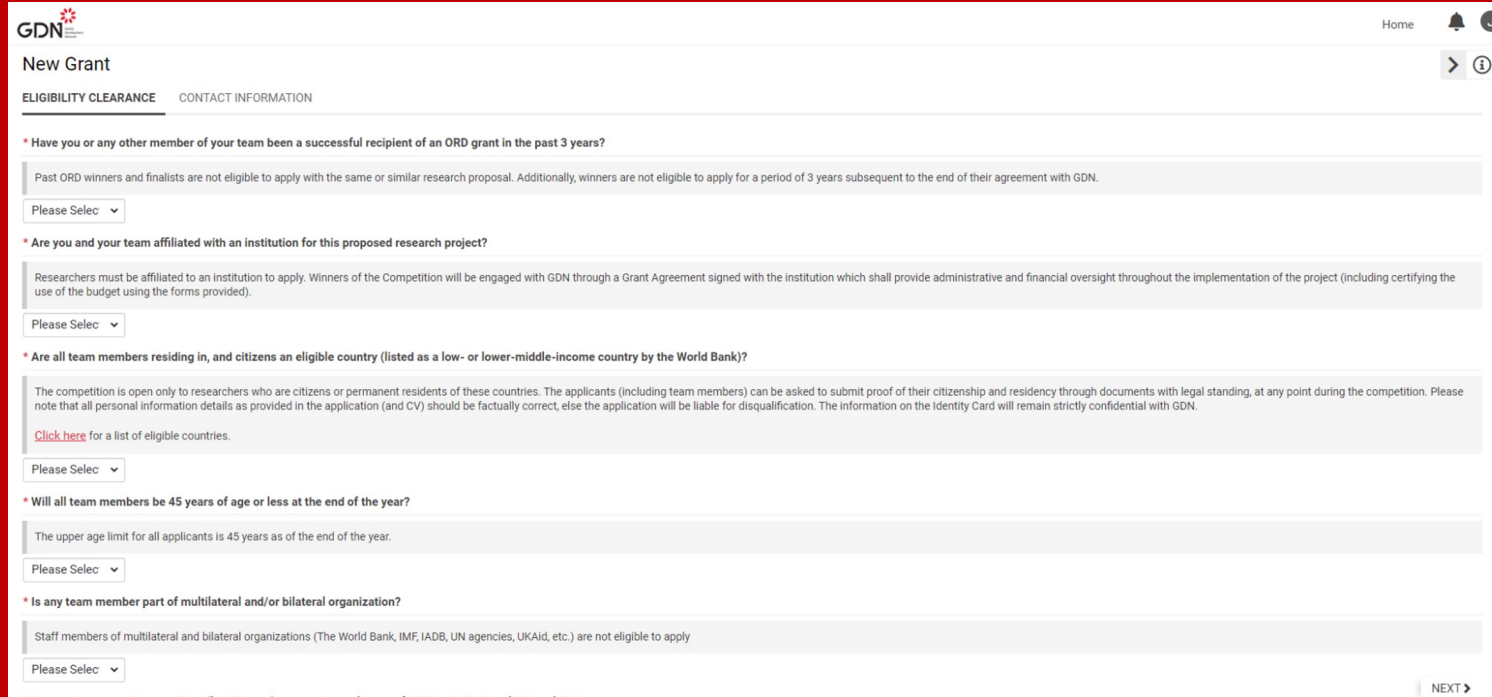
Under "Notes" you can see the request sent by an applicant (highlighted in orange) and the answer from GDN (highlighted in green)

You (and collaborators that have accepted the invitation) will receive a notification that GDN answered. If a follow-up is needed, you must reply on the platform and not as a reply to the email notification

Eligibility Quiz

ORD and MIDP Applications

Eligibility Quiz – ORD example







The screenshot shows the 'New Grant' application page on the GDN website. The page is titled 'New Grant' and has a navigation bar with 'ELIGIBILITY CLEARANCE' and 'CONTACT INFORMATION'. The 'ELIGIBILITY CLEARANCE' section contains five questions, each with a 'Please Select' dropdown menu. The questions are: 1. 'Have you or any other member of your team been a successful recipient of an ORD grant in the past 3 years?' with a note that past winners and finalists are not eligible to apply with the same or similar research proposal. 2. 'Are you and your team affiliated with an institution for this proposed research project?' with a note that researchers must be affiliated with an institution. 3. 'Are all team members residing in, and citizens an eligible country (listed as a low- or lower-middle-income country by the World Bank)?' with a note that the competition is open only to researchers who are citizens or permanent residents of these countries. 4. 'Will all team members be 45 years of age or less at the end of the year?' with a note that the upper age limit for all applicants is 45 years as of the end of the year. 5. 'Is any team member part of multilateral and/or bilateral organization?' with a note that staff members of multilateral and bilateral organizations (The World Bank, IMF, IADB, UN agencies, UKAid, etc.) are not eligible to apply. A 'NEXT >' button is located at the bottom right of the form.

Answer all questions in the quiz


Only the person starting the application shall go through the Eligibility Quiz which is mandatory for ORD and MIDP applications.

Note that this is an initial quiz and that GDN will later double-check all items as per the Call. If you fail to pass then you will not have access to the full proposal.

Eligibility Quiz – ORD example

 Home   

New Grant

 **Submission failed due to the following:**

- Are you and your team affiliated with an institution for this proposed research project? cannot be empty.
- Are all team members residing in, and citizens an eligible country (listed as a low- or lower-middle-income country by the World Bank)? cannot be empty.
- Will all team members be 45 years of age or less at the end of the year? cannot be empty.
- Is any team member part of multilateral and/or bilateral organization? cannot be empty.
- Are any team members previous (last 5 years) or current employees of GDN or its Regional Network Partners cannot be empty.
- Has the proposed project received any funding from GDN in the past? cannot be empty.
- Will the project be implemented in an eligible country (listed as low-income, lower-middle-income, or upper-middle-income countries by the World Bank)? cannot be empty.
- Is the proposed project an original idea and being developed by the team? cannot be empty.

ELIGIBILITY CLEARANCE CONTACT INFORMATION

*** Have you or any other member of your team been a successful recipient of an ORD grant in the past 3 years?**


Past ORD winners and finalists are not eligible to apply with the same or similar research proposal. Additionally, winners are not eligible to apply for a period of 3 years subsequent to the end of their agreement with GDN.

Yes

*** Are you and your team affiliated with an institution for this proposed research project?**

Researchers must be affiliated to an institution to apply. Winners of the Competition will be engaged with GDN through a Grant Agreement signed with the institution which shall provide administrative and financial oversight throughout the implementation of the project (including certifying the use of the budget using the forms provided).

Please Select

 Are you and your team affiliated with an institution for this proposed research project? cannot be empty.

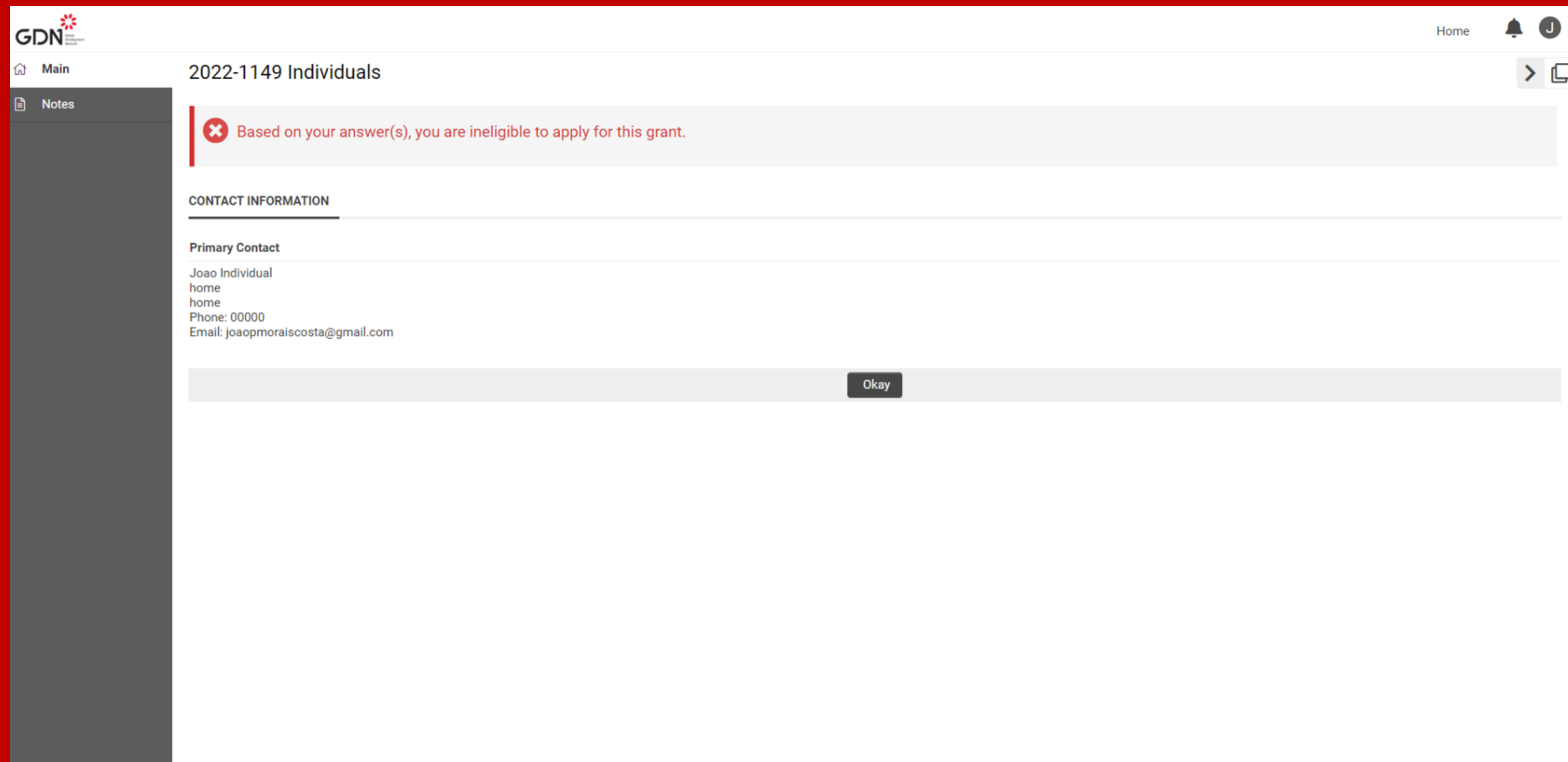
*** Are all team members residing in, and citizens an eligible country (listed as a low- or lower-middle-income country by the World Bank)?**

The competition is open only to researchers who are citizens or permanent residents of these countries. The applicants (including team members) can be asked to submit proof of their citizenship and residency through documents with legal standing, at any point during the competition. Please note that all personal information details as provided in the application (and CV) should be factually correct, else the application will be liable for disqualification. The information on the Identity Card will remain strictly confidential with GDN.

Missing questions from the quiz

If you miss one or more questions, the system will warn you after you press “Submit Eligibility.”

Eligibility Quiz – ORD example



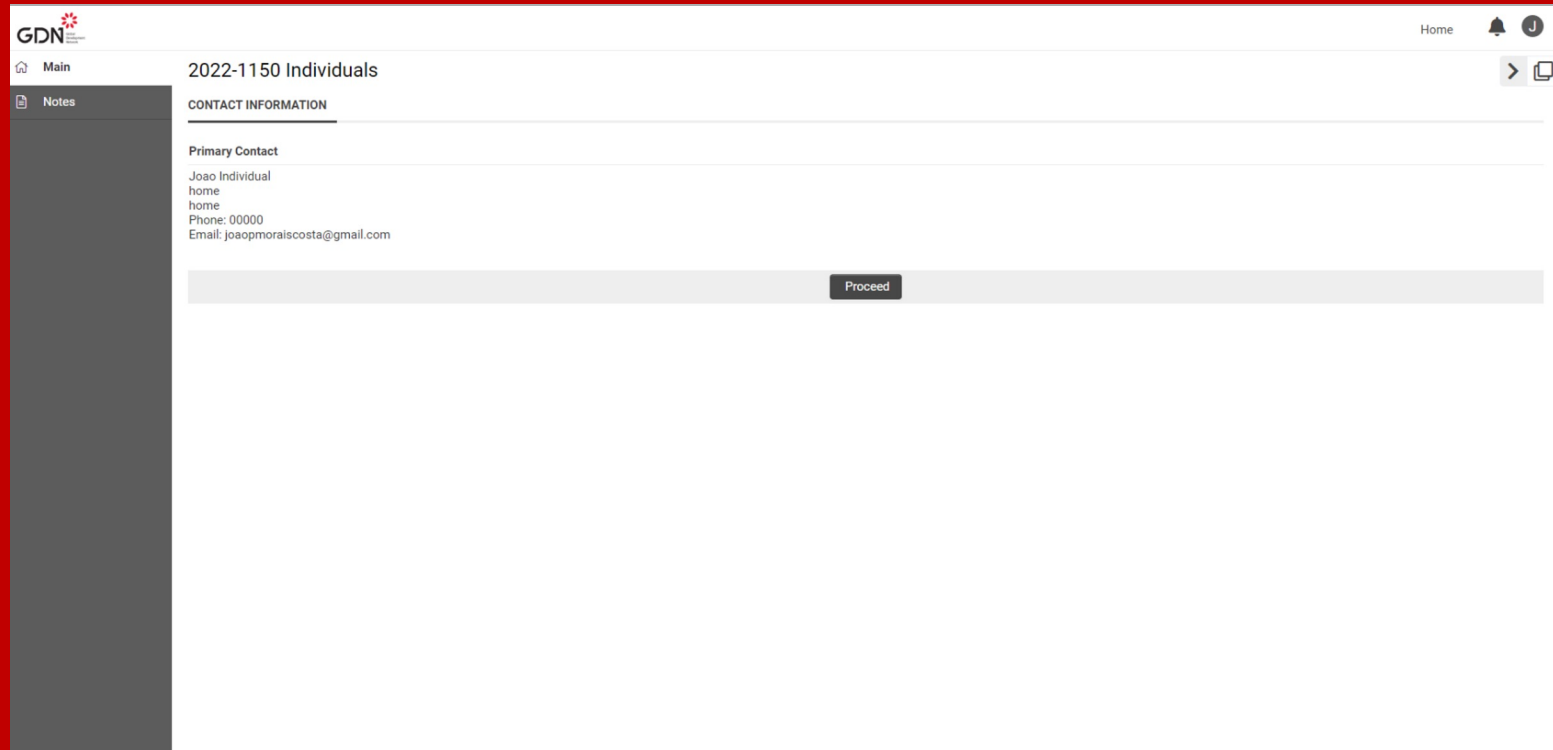
The screenshot shows a web interface for GDN. At the top left is the GDN logo. Below it is a navigation menu with 'Main' and 'Notes'. The main content area is titled '2022-1149 Individuals'. A red error message with a white 'x' icon reads: 'Based on your answer(s), you are ineligible to apply for this grant.' Below this is a section titled 'CONTACT INFORMATION' with a sub-section 'Primary Contact'. The contact details are: 'Joao Individual', 'home', 'Phone: 00000', and 'Email: joaopmoraiscosta@gmail.com'. At the bottom of the form is an 'Okay' button.

Failed Quiz

If you fail the quiz, you will not be able to proceed to the form for the full proposal. You may try again in case you are sure you are eligible but possibly selected an answer incorrectly.

Reach out to GDN if you believe there is a mistake through the "Notes." (more information down this doc)

Eligibility Quiz – ORD example



The screenshot shows a web application interface with a dark sidebar on the left containing 'Main' and 'Notes' options. The main content area is titled '2022-1150 Individuals' and has a 'CONTACT INFORMATION' section. Under 'Primary Contact', the following details are listed: 'Joao Individual', 'home', 'Phone: 00000', and 'Email: joaopmoraiscosta@gmail.com'. A 'Proceed' button is located at the bottom of the form area.

Approved Quiz

If you pass the quiz, The above message will be displayed on your screen. Press “Proceed” to move along to the form with the full proposal.

Team composition (Collaborators)

Invitation
Requirements
Functionalities

Full proposal – ORD example

The screenshot shows a web application interface for a proposal form. At the top left is the GDN logo and a 'Logs' dropdown. A navigation sidebar on the left contains 'Main', 'Notes', and 'Collaborators'. The main content area is titled '2022-1150 Individuals' and includes an information icon and a list of instructions: 'Please complete the mandatory questions below.', 'Some of information is copied directly from your organization and user profiles and will appear in a read-only state within this form. If the information displayed is not current, please update your organization and user profiles prior to completing and submitting this form.', and 'If you wish to communicate with staff regarding your application, go to the Notes tab located within the left side menu. Then, press the "+" sign for a new note, type what you would like to raise to GDN and end by pressing "Save". GDN will receive it and if necessary reply to you. You will get an email notification if GDN replies and you will have to go again to the Notes tab to view it.' Below this is an 'Application Summary' section with a horizontal menu of tabs: 'CONTACT INFORMATION', 'GENERAL INFORMATION', 'RESEARCH PROPOSAL INFORMATION', 'METHODOLOGY', 'POLICY IMPLICATIONS', 'ETHICAL CONSIDERATIONS', and 'BUDGET & TIMELINE'. The 'CONTACT INFORMATION' tab is active, showing 'Primary Contact' details for 'Joao Individual' (home phone: 00000, email: joaopmoraiscosta@gmail.com) and a 'Collaborator Declaration' section. At the bottom right of the form are 'Save Draft' and 'Submit' buttons, and a 'NEXT >' link.

Press “Save Draft” to see all fields

Once you arrive to this stage, you need to press “Save Draft.” You are able to navigate through all different sections by pressing on the tab names (e.g. “General Information”, “Methodology”, etc.)

Collaborators – invitation from main applicant

The screenshot shows the GDN web application interface. On the left, a navigation menu includes 'Main', 'Notes' (with a count of 2), and 'Collaborators' (highlighted in orange). The main content area is titled '2022-1150 Individuals' and contains a table with columns for 'Prefix', 'First Name', 'Last Name', and 'Email'. A '+ Add' button is highlighted in green. At the bottom right of the table area, there are 'Save' and 'Invite' buttons.

Adding team members (Collaborators)

To add team members to your application go to “Collaborators” (highlighted in orange) and then press “+” every time you want to add a name (highlighted in green)

Collaborators can help edit the application after they accept the invitation and submit the “Collaborator Form” which collects information including CV and role on the application.

Collaborators – invitation from main applicant

The screenshot shows the GDN web application interface. On the left is a navigation menu with 'Main', 'Notes', and 'Collaborators'. The main content area is titled '2022-1150 Individuals'. It features a table with the following columns: Prefix, First Name, Last Name, Email, Role, and Status. The table contains one row with the following data: Prefix: Mr, First Name: João, Last Name: Costa, Email: joaopmcosta@hotmail.com, Role: Collaborator, Status: Draft. Below the table is a '+', a 'Save' button, and an 'Invite' button. The top right of the page shows 'Home', a notification bell, a user profile icon, and '1 of 3' with navigation arrows.

Adding team members (Collaborators)

Provide the required details for all team members you wish to invite. The role is by default **collaborator** since the Principal Investigator (ORD)/Project Director (MIDP)/Team leader (MIDP Reviewer) details are provided on the main application form. The status of your collaborator will still be labeled as “draft” until the invitation is sent (see next page).

You may “Save” it for safekeeping while adding new members.

Collaborators – invitation from main applicant

The screenshot displays the GDN web application interface. On the left, there is a navigation menu with options: Main, Notes (2), and Collaborators. The main content area is titled '2022-1150 Individuals'. Below this title is a table with columns for Prefix, First Name, Last Name, Email, Role, and Status. A single row is visible with the following data: Prefix: Mr, First Name: João, Last Name: Costa, Email: joaopmcosta@hotmail.com, Role: Collaborator, Status: Draft. Below the table, there are 'Save' and 'Invite' buttons. A modal alert box is centered on the screen, titled 'Alert' with a warning icon. The text inside the alert asks, 'Are you sure you want to send these invitations?' and provides two buttons: 'YES' and 'NO'.

Sending invitations to team members (Collaborators)

Once you have filled all details for all team members, the system will prompt a confirmation message. Only after you confirm and the invitations are sent, will their status change to Invited.

You may add new team members while the call is open and until you submit the full application.



Collaboration Invitation

You have been invited to collaborate

João Costa,

You have been invited as Collaborator for the following Grant: 2022-1150 Individuals Japanese Award For Outstanding Research on Development

Accept

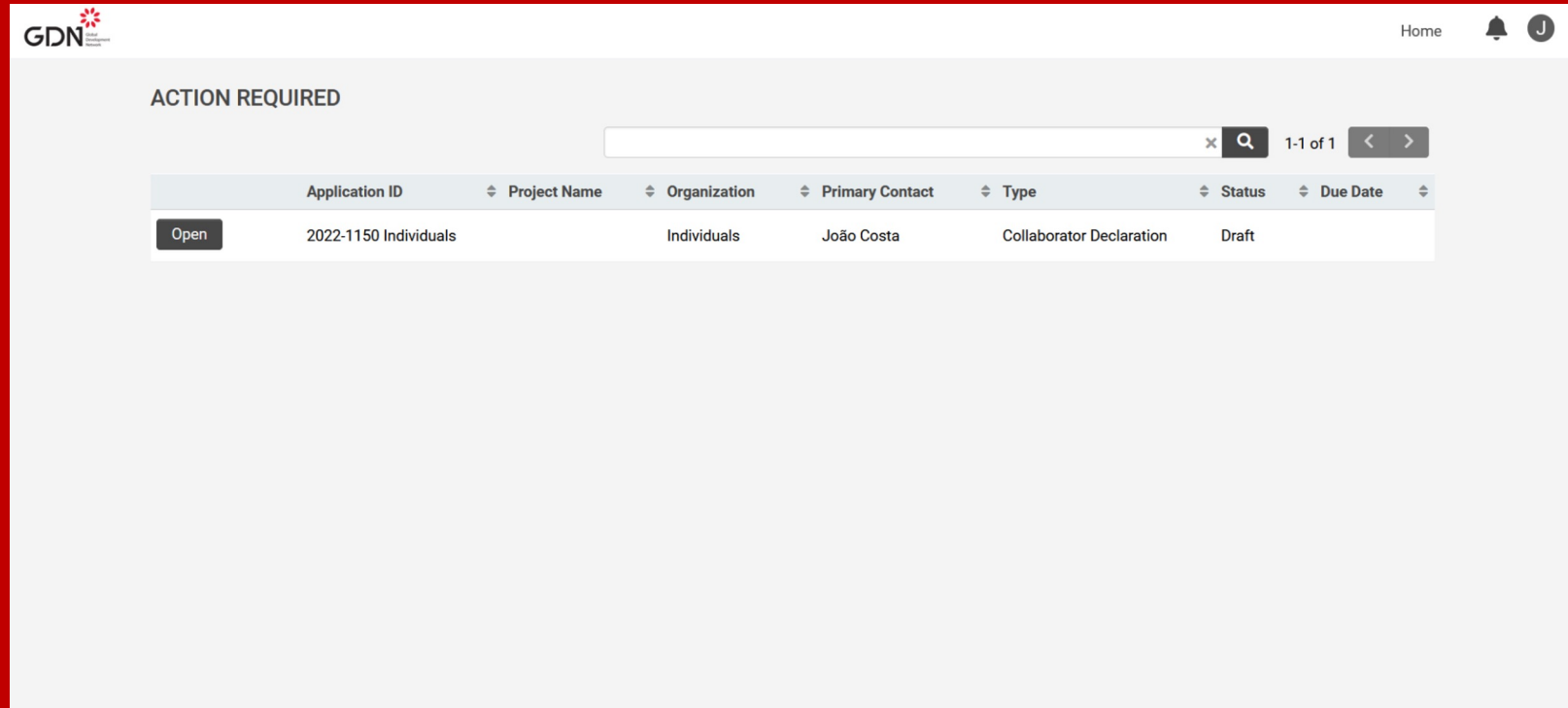
Decline

Invitation to Collaborators

The individuals invited will receive an email that will point them to a message similar to the one above and they must accept or decline.

The main application will be able to check the status of the invitation on the tab “Collaborator”.

Collaborators – “Action Required”



The screenshot shows the GDN User Portal interface. At the top left is the GDN logo. At the top right are links for 'Home', a notification bell, and a user profile icon 'J'. The main heading is 'ACTION REQUIRED'. Below this is a search bar with a magnifying glass icon and '1-1 of 1' results. A table with columns for Application ID, Project Name, Organization, Primary Contact, Type, Status, and Due Date is displayed. The first row contains the following data: Application ID: 2022-1150, Project Name: Individuals, Organization: Individuals, Primary Contact: João Costa, Type: Collaborator Declaration, Status: Draft. An 'Open' button is located to the left of the first row.

Application ID	Project Name	Organization	Primary Contact	Type	Status	Due Date
2022-1150	Individuals	Individuals	João Costa	Collaborator Declaration	Draft	

Fill the Collaborator Form

You must fill the form accessible under “Collaborator Forms and Applications” from the User Portal, section “Action Required”.

It is mandatory to fill this in order for the application to advance to the review stage.

Collaborators – Collaborator Declaration/Form

The screenshot shows a web interface for the GDN Collaborator Declaration form. The page title is "2022-1150 Individuals (Collaborator Declaration)". A "Summary" button is visible. The form is divided into sections: "ORD TEAM MEMBERS", "* Research Team Position" (with a dropdown menu set to "Co-Researchers (CR)"), "* Role in the research and key responsibilities" (with a text area containing "IT manager responsible for X"), and "* Curriculum Vitae" (with a text area containing "Upload the most up-to-date CV" and an upload icon). At the bottom, there are "Save Draft" and "Submit" buttons. The interface includes a sidebar with "Main" and "Assigned Users" (1), and a top navigation bar with "Home", a notification bell, and a user profile icon.

Fill the Collaborator Form

You must fill the form with the indication of your role and responsibilities under the proposed application and upload your full CV.

Take note that it is mandatory to fill this in order for the application to advance to the review stage.

Budget submission

ORD and MIDP Applications

Budget table – ORD and MIDP Applications

The screenshot shows the GDN application interface for the '2022-1150 Individuals' project. The top navigation bar includes 'Home', a notification bell, and a user profile icon. Below this is a 'Logs' dropdown and a page indicator '1 of 1'. The main content area is titled '2022-1150 Individuals' and features a breadcrumb trail: CONTACT INFORMATION > GENERAL INFORMATION > RESEARCH PROPOSAL INFORMATION > METHODOLOGY > POLICY IMPLICATIONS > ETHICAL CONSIDERATIONS > BUDGET. A left sidebar contains 'Main', 'Notes' (with a count of 2), and 'Collaborators'. The 'Budget' section contains the following text: 'Please provide a budget for the proposed project taking into consideration that all expected costs including data collection, travel and equipment must be included. Please note that participation in conferences will not be funded through the proposed funding. Press the button "Budget" and use the available table to include as many lines as necessary per each of the sections of the budget. The table will calculate automatically the sum of the different budget lines. Note: Budget should be planned according to the 1st prize of USD 30,000. The 2nd and 3rd prize winners will be requested to revise their budget and adapt to the prize money of each place. Once you fill the table, it will be displayed below'. A 'Budget' button is located below this text. A red asterisk indicates a requirement: '* Provide a brief narrative to explain the budget'. Below this is a 'GUIDING QUESTIONS' section with two bullet points: 'Link the use of funds to the research project as it is structured with the timeline.' and 'Please explain the choices you made in building the budget, and the rationale for the proposed allocation of funds.'. At the bottom of the form area is a '< BACK' button. The footer of the form contains 'Save Draft' and 'Submit' buttons.

Press “Budget” to fill in the table

The system has a dedicated system for you to input the budget of your application that is then displayed on your screen.

Take note that there are instructions/tips on how to fill table but send us a Note if you face any difficulty

Budget table – ORD and MIDP Applications

The screenshot displays a budget application interface with three main sections: Personnel, Data Collection, and Equipment. Each section contains a table with columns for details and cost. The Personnel section shows a row for 'Principal Investigator' with a cost of 1200.00. The Data Collection section shows a row for 'Primary(Travel)' with a cost of 500.00. The Equipment section shows a row for 'Equipment (Including Software)' with a cost of 0.00. There are 'Add Row' buttons and 'Save', 'Clear', 'Close' buttons at the bottom.

Personnel	Details	Cost
Principal Investigator	Months of implementation	1200
		1200.00

Data Collection	Details	Cost
Primary(Travel)	Collect data with local people	500
		500.00


Equipment	Details	Cost
Equipment (Including Software)		0.00

Insert new items per section of the budget


You may add as many new lines as needed per section of the budget by pressing “+” as many times as needed.


Each new line will need to include the details and the total cost. The system automatically calculates the total.

Budget table – ORD and MIDP Applications


 Please complete the table below. You will not be required to enter your currency symbol.


Personnel


Personnel	Details	Cost
Principal Investigator	Responsible for overall r	1200.00 
		1200.00








Data Collection

Data Collection	Details	Cost
Primary(Travel)	2 site visits to collect dat	500.00 
		500.00





Submit the budget

After you have finished inserting all lines, press “Save” and the system displays a confirmation message saying “Save Complete”. Only after you receive this message, press on “Close” (if the system does not automatically close the budget window).

Budget table – ORD and MIDP Applications

The screenshot shows the GDN application interface for a budget table. The page title is "2022-1150 Individuals". A navigation sidebar on the left includes "Main", "Notes" (with a count of 2), and "Collaborators". The main content area has tabs for "GENERAL INFORMATION", "RESEARCH PROPOSAL INFORMATION", "METHODOLOGY", and "POLICY IMPLICATIONS". A note at the top states: "Note: Budget should be planned according to the 1st prize of USD 30,000. The 2nd and 3rd prize winners will be requested to revise their budget and Once you fill the table, it will be displayed below". A "Budget" button is visible. The budget table is structured as follows:

Data Collection	Details	Cost
Primary(Travel)	2 site visits to collect data with local people	500.00
		500.00
Equipment (Including Software)	Details	Cost
Other Costs	Details	Cost
Personnel	Details	Cost
Principal Investigator	Responsible for overall management with a cost of 100USD per each of the 12 months of implementation	1200.00
		1200.00
Total Project Costs		1700.00

Below the table, there is a field for a "brief narrative to explain the budget" and a "BACK" button. At the bottom right, there are "Save Draft" and "Submit" buttons.

Confirm the submitted budget

The submitted budget will be displayed on the application and you can check if the values are correct or if you find any discrepancy. If you press "Budget", you can edit it and save it once again.

Send a note to GDN if you see any discrepancy or face issues

Timeline submission

ORD and MIDP Applications

* Timeline

Please provide a timeline for the proposed project providing a description for the task, the initial and final month to complete it and to which milestone it corresponds to (ideally linking it to the steps of the project described throughout the application).

[Download this template](#) and upload the filled document



Download the [template timeline](#)

Use the provided template to present the timeline for implementation of your project

Take note that you must not use this document to upload other information beyond the timeline for the project

There are instructions/tips on how to fill table but send us a message if you face any difficulty

Global Development Awards Competition 2023

Proposal Basic Information		
Title of the proposed project		
Category <i>please indicate with an 'X'</i>	<i>Japanese Award for Most Innovative Development Project (MIDP)</i>	
	<i>Japanese Award for Outstanding Research on Development (ORD)</i>	
MIDP category – NGO <i>please fill if relevant</i>		
ORD category – Principal Investigator <i>please fill if relevant</i>		

Provide details about your application

Don't forget to fill the box at the top of the template to avoid any misunderstandings.

Take note that this timeline will be assessed by Reviewers to see if the implementation plan is feasible and coherent.

Timeline

Please provide a timeline for the proposed project providing a description for the task, the initial and final month to complete it and to which milestone it corresponds to (ideally linking it to the steps of the project described throughout the application).

#	Activities	Outputs/Deliverables/Milestones	Initial Month	Final Month
1				
2				
3				

Provide details for each item of the implementation

Each new line will need to include a description, the initial month and final month for it and which output/deliverable/milestone it corresponds to.

Take note that this timeline will be assessed by Reviewers to see if the implementation plan is feasible and coherent.

* Timeline

Please provide a timeline for the proposed project providing a description for the task, the initial and final month to complete it and to which milestone it corresponds to (ideally linking it to the steps of the project described throughout the application).

[Download this template](#) and upload the filled document



Upload the filled document

Once you have completed your timeline, upload it by pressing the button (highlighted in orange).

You may reupload a new version if needed. We will consider the latest one. Send a note to GDN if you see any discrepancy or face issues.

Final checks

Before submission

CONTACT INFORMATION GENERAL INFORMATION ORGANIZATION INFORMATION PROPOSAL INFORMATION BUDGET & TIMELINE **FINAL CHECK** |



Please indicate below that you are in compliance with the different items that are enumerated in the Call. Note that these are only some of the aspects you have to b please ensure that you are indeed respecting them as otherwise you will be excluded from the Competition at any stage.

* Collaborators information

All the team members have filled their respective Collaborators forms and have included in the uploaded CV their age and/or date of birth

Yes



* Eligibility criteria

Your proposal complies with the eligibility criteria including but not limited to being related to a project already ongoing, budget and location

Yes



* 2022 Budget & Proposal budget

You have uploaded the budget/report of expenditure of the project for the fiscal year of 2022 and have provided a budget for the submitted project


Yes

Compliance with the guidelines

Before submission, you must confirm that your proposal is following the rules. Some of the items were already part of the eligibility quiz you had to pass in order to have access to the full proposal.

Take note that your application can be excluded if you do not comply with it (e.g. missing filled forms from the team members or no CVs, team members over 45 years, proposal found to be based on copy-editing from articles, no connection with the theme...)

CONTACT INFORMATION GENERAL INFORMATION ORGANIZATION INFORMATION PROPOSAL INFORMATION BUDGET & TIMELINE **FINAL CHECK**

 Please indicate below that you are in compliance with the different items that are enumerated in the Call. Note that these are only some of the aspects you have please ensure that you are indeed respecting them as otherwise you will be excluded from the Competition at any stage.

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Compliance with the guidelines

Before submission, you must confirm that your proposal is following the rules. Some of the items were already part of the eligibility quiz you had to pass in order to have access to the full proposal.




Take note that your application can be excluded if you do not comply with it (e.g. missing filled forms from the team members or no CVs, lack of budget from 2022, budget for proposal above the prize money, disconnect from the theme...)


Revisions of application

React to requests

Revisions Requested – edit the application

REVISIONS REQUESTED

x  1-1 of 1  

#	Application ID	Application Type	Organisation	Primary Contact	Last Modified	
	1	2022-1150 Individuals	Japanese Award For Outstanding Research on Development (ORD)	Individuals	Joao Individual	14/07/2022 04:23PM

Check Revisions request

Before the review process takes place, GDN might ask you to make some revisions on your application. An email notification will be sent to the main applicant and all collaborators.

To check what was requested, you must enter the platform and go to the “Revisions Request” section and press “Open”.

Revisions Requested – edit the application

The screenshot shows the GDN application portal interface. At the top left, there is a GDN logo and a 'Logs' dropdown menu. The main navigation menu on the left includes 'Main', 'Notes' (with a '2' indicator), and 'Collaborators'. The main content area is titled '2022-1150 Individuals'. A prominent red notification box at the top states: 'Staff has requested the following revisions to your application. Please make revise the budget of your proposal as it is currently above the USD 30,000 provided for the 1st prize winner of this competition. Once you have made the necessary changes, please "Submit" it again ahead of the deadline.' Below this is an 'Instructions for Submitting Revisions' section with three bullet points: 'Please only update your application with the requested information.', 'Once all revisions have been entered, click the "Submit Revisions" button to resubmit your application.', and 'If you wish to communicate with staff regarding your application, use the Notes tab located within the left side menu.' A section titled 'Application Summary' is visible, followed by a horizontal menu with tabs: 'CONTACT INFORMATION', 'GENERAL INFORMATION', 'RESEARCH PROPOSAL INFORMATION', 'METHODOLOGY', 'POLICY IMPLICATIONS', 'ETHICAL CONSIDERATIONS', and 'BUDGET & TIMELINE'. The 'CONTACT INFORMATION' tab is active, showing 'Primary Contact' details for Joao Individual (home phone: 00000, email: joaopmoraiscosta@gmail.com) and a 'Collaborator Declaration' link. At the bottom right, there is a 'NEXT >' button. At the bottom center, there are 'Save Draft' and 'Submit Revisions' buttons.

Check note from staff and submit revisions

The note from GDN with details on what needs to be addressed will be at the top of the page and you can then edit any item of the application. You may also send a note to request clarifications from the GDN team.

After all changes are made in order to address the issues identified, you must press "Submit Revisions" otherwise the system will not send those changes back to GDN.



GDN's Applicant and Grantee Portal

Do not hesitate to reach out to GDN for any clarification at awards@gdn.int

Check the website for more information on the Competition

www.gdn.int/gdac/2024