



Global Development Awards Competition Japan Social Development Fund (JSDF) Award 2021

TERMS OF REFERENCE (TOR) FOR TECHNICAL AND MONITORING EVALUATION ADVISOR

1. About GDN

The Global Development Network (GDN) is a public international organization that supports high quality, policy-oriented, social science research in developing and transition countries to promote better lives. It supports researchers with financial resources, global networking, as well as access to information, training, peer review and mentoring. GDN acts on the premise that better research leads to more informed policies and better, more inclusive development. Through its global platform, GDN connects social science researchers with policymakers and development stakeholders across the world. Founded in 1999, GDN is currently headquartered in New Delhi. For more information, visit: www.gdn.int

2. Background

The Japanese Award for Most Innovative Development Project is a competitive grant program under the umbrella of the [Global Development Awards Competition](#), administered by GDN, funded under the Policy and Human Resources Development Fund (PHRD) trust fund managed by the World Bank, and generously supported by the Ministry of Finance, Government of Japan. The award program invites non-profit NGOs and CSOs to submit project proposals supporting (in particular) improved service delivery, and innovative approaches that may be scaled-up through a grant. The Award targets projects currently at the stage of implementation, and which have a high potential for impact targeting exceptionally marginalized and disadvantaged groups located in developing countries - per the World Bank's recognition as [low and middle income countries](#).

The two first prize winners compete for the **Japan Social Development Fund (JSDF) award** after a minimum of 12 months implementation of their MIDP grant for a much larger grant of **up to US\$ 200,000** within the framework of the World Bank-administered Japan Social Development Fund.

The **JSDF award focuses on piloting socially innovative development projects that have been identified as having the potential for development impact and replicability through the MIDP Award.** The objective of JSDF Award is to support community-driven development and poverty reduction programs that serve to enhance productivity, increase access to social and community services and infrastructure, and improve the living conditions of poor and vulnerable groups in eligible countries.

3. Objective and scope of work

Under GDN's Global Development Awards Competition, your assignment is to serve as a Mentor/ Technical Advisor to the development project titled, "**Building Bridges to Better Health Outcomes for Migrant Workers and their Children in Thai Construction Sector**" being implemented by the NGO **Kids Home Development Network Foundation** (Baan Dek Foundation) from **Thailand**.

This NGO was initially awarded the 1st prize under the Japanese Award for Most Innovative Development Project (MIDP) category of the [2021 edition of the Global Development Awards Competition \(GDAC\)](#).

After 12 months of implementation, through closed competition between MIDP 1st prize winners, the NGO was awarded the JSDF Award for a scale-up of their MIDP project with a **US\$ 200,000 grant**.

In close consultation and coordination with the Awardee and GDN, the main task of this consultancy is to provide technical guidance for the effective implementation, monitoring, and evaluation of the project. This shall include but not be limited to:

Technical support:

- Provide technical support to the project team in the implementation and suggest changes to optimize the project proposal, thereby supporting the grantee achieve the project's objectives while addressing potential issues regarding quality, sustainability, and potential scalability.
- Provide specific technical support to the project team in developing training content and facilitation tools for HFPs in a participative way with beneficiaries representatives. This involves: 1-Train the project team in facilitation of participatory workshops for content development; 2-Supervise the team to conduct participatory workshops with beneficiaries to develop interesting, culturally adapted content and facilitation tools; 3- Provide technical guidance and supervision for the development of the tools and facilitation techniques.
- Provide general technical coaching when needed during the project on peer to peer approach and behavior change approaches.

Monitoring and reporting:

- Guide (externally) the team in defining indicators and identifying relevant data sources to track the development of the project, considering the team's own objectives. The Monitoring & Evaluation (M&E) framework the results from this exercise must be directly useful to the team to talk about the project with key stakeholders
- Accompanying the project team during its visits to the target sites and beneficiaries for monitoring purposes, if possible.
- Review progress reports produced by the project team and providing on them comments to help identify and address any gaps. Ensure that the reports include the information collected on the indicators included in the M&E framework.
- Monitoring, assessing, and analyzing project's progress and achievements against its stated indicators as well as objectives, and documenting them within the reporting to GDN. The objective of this reporting is to guide GDN in understanding the state of implementation, and identifying additional support needed (if any) in support of the project's objectives.

4. About the Project

What is the problem the project intends to address?

Migrant workers and their families in the construction sector have low health literacy and face important barriers to access preventive health care. The public health sector often overlooks this population as well. The construction sector's lack of incentives, training and tools compounds the issue.

What is the proposed solution?

The Project aims to implement a sustainable and scalable model by utilizing trained Health Focal Points (HFPs) in construction site camps, establishing connections with construction companies and public healthcare providers.

Brief description of the main activities

The Project's main activities include training Health Focal Points to provide health information in communities and connect them to public healthcare providers to facilitate access to medical services. Companies will disseminate health information and will be actively engaged to support the adoption and scale up of this model.

Main key expected results and outcomes

- Communities are empowered by building a network of trained HFPs
- Increased links between communities and public health services,

- Construction companies are engaged in better practices related to access to healthcare.

Overall outcome is improved health literacy of migrant workers and their children in Thai construction camps.

Extended objectives of the project

The general objective of this Project is to establish a sustainable pathway contributing to continued healthcare access and improved health outcomes among workers and their children living in construction camps. This objective acknowledges the constraints faced by the primary stakeholders (workers and their children), which includes low health literacy, issues accessing the Thai public health system, exclusion from public health prevention campaigns and limited support from companies in overcoming these challenges. By strengthening partnerships amongst companies, public health providers and beneficiaries, advocating for inclusive healthcare policies, and leveraging the lessons learned from the MIDP grant, the Project seeks to create lasting change.

The specific objective of the Project is to improve health literacy among migrant workers and their children in Thai construction site camps. This directly responds to the immediate needs of workers and their children, as detailed above (context section) by empowering Health Focal Points (HFPs) with essential knowledge and skills and connecting them to public health providers and construction companies. The relevance of this objective lies in its potential to enable migrant workers and their families to make informed decisions, seek timely care, and adopt healthier behaviors.

These objectives will be reached through three components, aiming at onboarding HFPs and linking them with medical centers while engaging construction companies. Progress towards each objective will be measured by carefully selected indicators that monitor the Project's influence in various areas, such as improving health literacy in communities, improved communities connections with public health service providers, promoting awareness around health, and encouraging construction companies' active participation in promoting and disseminating important health messages, to name a few. Collectively, these indicators capture the Project's effectiveness towards improving access to healthcare, health awareness, and collaboration with key stakeholders, ultimately resulting in improved health literacy and outcomes for the target population.

The project is planned to last for 24 months from January 2024 to December 2025.

5. Location and Experience

The Consultant should be based anywhere though preference will be given to applicants based in Thailand. Any prior relevant work experience in the targeted area or in the intervention type of the project will be an added advantage.

6. Basis of appointment

The appointment will be on a part-time basis requiring around 30 days of involvement spreading over the whole duration of the project. The Consultant/Advisor shall be able to make herself/himself available either in-person or remotely for GDN and the Awardee. The Consultant/Advisor will keep GDN copied on all the email communications with the Awardee.

7. Budget:

The candidate is expected to provide a detailed budget in his/her application.

The maximum budget (including the cost of travel to the project location, lodging, and subsistence etc.) should not exceed **USD 15,000**. Applications from teams of more than one person are welcome.

8. Schedule of deliverables and payments

Indicative timeline	Tasks
Upon signing of Contract	-
1 month after signature	<ul style="list-style-type: none">• Undertake initial review of the project related documents and hold discussion(s) with the team regarding their work plan and overall implementation.• Guide (externally) the team in defining indicators and creating an overall M&E framework<ul style="list-style-type: none">○ Note: The responsibility of developing the M&E framework is of the Awardee. The role of the Advisor is to provide input, guidance and final validation/approval while ensuring it is kept up to date
3 months after signature	<ul style="list-style-type: none">• Train the project team on facilitation techniques and participatory approach for training content development• Provide support to the project team to develop participatory workshops content. These participatory workshops will be essential to further develop training materials and tools for beneficiaries.• Develop the training material and facilitation tools for HFPs.

8 months after signature	<ul style="list-style-type: none"> • Continue providing technical support to the project team in implementation of project's activities, with a close eye to issues of quality, sustainability, and potential scalability. • Review the progress report (for the period) produced by the project team and provide comments to help identify and address any gaps.
16 months after signature	<ul style="list-style-type: none"> • Continue providing technical support to the project team in implementation of project's activities, with a close eye to issues of quality, sustainability, and potential scalability. • Review the progress report (for the period) produced by the project team and provide comments to help identify and address any gaps.
Upon closure of project	<ul style="list-style-type: none"> • Continue providing support to the project team in M&E based supervision of the project, with a close eye to issues of quality, sustainability, and potential scalability. • Review Final Report produced by the project team and provide comments to help identify and address any gaps.

A report shall be sent to GDN before the release of the following disbursement addressing:

- Summary of interactions with the Awardee including decisions or issues that might have arisen including but not limited to any methods/techniques that might have been suggested for improvement in project implementation
- Your assessment of the project's progress during the period
- Any problem areas or challenges that the project team faced or those that you might have identified, and the feasible solutions recommended to address them
- An update on the filled-in M&E framework, and any revision to the framework that might have been necessary
 - Note: The responsibility of developing and updating the M&E framework is of the Awardee. The role of the Advisor is to provide input, guidance and final validation/approval while ensuring it is kept up to date

9. Reporting

The consultant will report directly to **João Costa**, Senior Program Manager at GDN.

10. How to apply:

Complete application must be submitted by email to João Costa, Senior Program Manager, at fcosta@gdn.int with a copy to awards@gdn.int on or before **January 7th 2024**. Please indicate "**JSDF - Technical and Monitoring Evaluation Advisor**" in the subject line of your email message with the following items:

- Up-to-date CV with full contact details

- Up to 2-page motivation letter detailing how your profile and experience match the assignment
- Budget for the 2-year exercise and
- 2 references from relevant projects.

There will be a virtual interview with the shortlisted applicants only.

Please note that incomplete applications will not be considered.

11. Materials to be provided by GDN to the selected consultant

- Original MIDP application
- Reports from the implementation of the MIDP-funded project
- JSDF Application
- Auditors' assessment of the NGO